



KETTLESING FELLISCLIFFE

COMMUNITY PRIMARY SCHOOL

Kettlesing Felliscliffe Primary School,
Crag Lane, Felliscliffe, Harrogate, HG3 2LB
Tel: 01423 770576
Email: admin@felliscliffe.n-yorks.sch.uk
Website: www.kettlesingfelliscliffeprimary.org.co.uk

10th October 2023

Dear Parents and Carers,

PARENTS EVENING – 17th and 19th October 2023

Due to technical issues with ParentMail, we are unable to upload Parents Evening for you to book online this year. Therefore, we require you to complete the information overleaf with your preferred time, and return to the school office no later than **9am Thursday 12th October 2023**. Where possible, we will then allocate parents a 10-minute slot during your preferred time, taking into account siblings, grouping them close together.

You will receive a slip with the confirmation of your time slot by Friday 13th October.

If you are unable to make the date/time, please contact the school office who can arrange a telephone consultation with your child's class teacher at a later date.

Many thanks in advance for your understanding.

Very Best Wishes

Mrs S Randall

Federation School Admin Team

PARENTS EVENING – 17th and 19th October 2023

Childs name:

Class:.....

My preferred date would be:

- Tuesday 17th October 2023
- Thursday 19th October 2023
- Either

Please indicate below your preferred time (write 1, 2, 3 in the boxes provided):

- Between 3.40 – 4.20pm
- Between 4.30 – 5.10pm
- Between 5.20 – 5.50pm

Signed

Name of Parent/Carer: